

Application reference 22/01283/LAPREM

The Basement, Victoria House (ground floor and basement), Consort Way, Horley RH6 7AF

This is a new application for a premises licence which includes the retail sale of alcohol recording music and provision of late-night refreshment.

The applicant, D & B Leisure Services Ltd, intend to run a family friendly fun pub (no children after 20:00 hrs) with a mini golf course and games on the ground floor and bar with recorded music in the basement. The terminal hour is 01:00hrs Friday and Saturday and 00:00 hrs on all other days.

The following mediated conditions were agreed with the Police following their objections;

- 1) CCTV – The venue shall operate a CCTV system. The CCTV system shall continually record whilst the venue is open for licensable activities and/or when customers remain on the premises. All recordings shall be time and date stamped, maintained for a 31-day period and be made available to the Police or authorised officer of the licensing authority upon request. The CCTV system shall:
 - a) Cover all entry /exit points used by the public, the bar areas, any dance floor, seating areas, smoking area and outside perimeter.
 - b) Enable frontal identification of persons entering in any light condition
 - c) Be maintained by a suitably qualified person.

- 2) 3 SIA Security Staff shall be employed at the premises on a Friday and Saturday night, Christmas Eve and New Year's Eve from 20:00 hours until the premises has closed and patrons dispersed. A register of SIA staff shall be maintained. On other days the Premises Licence Holder will risk assess the need for door supervisors. Door staff shall ensure that patrons leave quietly and peacefully.

- 3) Staff training shall be recorded and updated every 6 months. Training shall cover:
 - a) The licensing objectives.
 - b) The requirements for ID as part of age verification.
 - c) Dealing with an intoxicated person
 - d) Dealing with disorderly incidents /disorderly persons
 - e) Dealing with drug related activity on a licenced premise.
 - f) Recording of any refusal to sell alcohol
 - g) Recording of incidents
 - h) Safeguarding of children and vulnerable adults
 - i) Reporting of incidents to police and information to be shared with police to promote the licensing objectives

- 4) All training records will be available to an authorised officer on request.

- 5) An incident log shall be maintained on the premises, which documents the date and time of any incidents involving the premises, which could undermine the licensing objectives. This shall be completed within 24 hours of the incident, be available upon request of a police officer or an authorised officer.

- 6) The following matters are examples of matters that shall be included in the incident log;
 - a) All ejections of patrons from the premises
 - b) Any complaints received concerning crime and disorder (including assault)
 - c) All drugs seized or found
 - d) Any incidents of disorder
 - e) Any faults in the CCTV system, including action taken to remedy
 - f) Details of persons banned from the premises.
- 7) A personal licence holder will be on duty from 20:00hours on Friday and Saturday nights, Christmas Eve and New Year's Eve.
- 8) There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis (at least weekly) by the DPS.
- 9) The Premises Licence Holder shall ensure a 'Challenge 25' policy is adopted and adhered to at the premises. Signage of the 'Challenge 25' policy shall be prominently displayed on the premises.
- 10) There shall be no drinks permitted outside the building and no glassware is to be taken outside.
- 11) The smoking area to be restricted to no more than 5 patrons at any time. No drinks, or glassware to be allowed to be taken into the smoking area. The smoking area is to be monitored to ensure the orderly conduct of persons smoking.
- 12) The smoking area will be located to the rear of the premises.
- 13) There shall be no admittance or re admittance after 2300hrs.